Pearson's MyEnglishLab – MEL program

Rosetta Stone – Tell Me More

- TMM program

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MEL - MyEnglishlab

1. If a computer is taking an extended amount of time to load MEL (My English Lab), according to Network, restarting the PC should fix the issue. (Esther Rios, Network Coordinator has the ability to refresh ALL computers simultaneously, provided that we don't have users in the lab).

2.MEL awards a username and password to each user. If they are not in the customized platform for their course because they didn't follow the instructions to sign up with their course ID and level, then the solution is to make sure that the student completes their registration using the course ID for the correct level and term they are registered for.

3.Students may have other usernames and passwords for previous or repeat courses, so they need to make sure they are using the username and password associated with the specific course they are completing assignments for.

4.To use the same username and password for all their courses, students should log into MEL, go to "Settings," click "ADD A PRODUCT" and enter their new ACCESS CODE.

5. MEL ACCESS cards are: card 1 for level 1, card 2 for level 2, card 3 for levels 3 & 4 and card 4 for levels 5 & 6.

6. MEL students that purchased the access card when at level 3, who have moved on to level 4, are automatically moved from level 3 to level 4 by the MEL instructor/coordinator. The same goes for students who were in level 5 and are going into level 6.

7. The cost of the MEL ACCESS card is $24.50 + tax for level 1 and for level 2, and $49.00 + tax for levels 3-4, and levels 5-6.

8. Students can reset their password or resolve any issue with this program directly with Pearson contacting: Get Help & Live Support (MyEnglishLab, e-text, CD/DVD-Rom): **https://support.pearsonelt.com**

Rosetta Stone – TellMeMoreCampus

1. In order to access "The Rosetta Stone – Speech" the link entered must be https://admin.tellmemorecampus.com not https://www.tellmemorecampus.com.
2. In order to use ADOBE FLASH on any PC at the LAB, students have to select "RUN THIS TIME" once they sign into https://admin.tellmemorecampus.com
Their PC may ask them to make this selection more than one time.

3. Once they bring their registration receipt from the bookstore to the front desk, students should receive their Rosetta Stone username (4 digits) and generic PW (mdcwest) from us by email.

PRINTING

To print, students must print from a lab computer, and not their own laptops.

FOR OTHER QUESTIONS/INQUIRIES:
http://eapsupportlab.weebly.com

Examples:

For MyEnglishLab

A student is in level 1 and has a:

Username: john.doe001 and generic PW mdcwest1 or their own once it is set up – The student cannot use other username because the program would only recognize the username associated with the level they signed up for.

Now Pearson's programmers included an "add a product option" then a student might have a username associated to more than one level.

They would have to use the ACCESS code for validation of their usage.

If students don't go to "Settings and Join a Course or Join a Product," their registration is incomplete. Always go to "View More" to display the rest of the activities and the Post-test. The Post-test might be at the end of all activities. The results of the previous activities would be under "Practice & Tests" instead of "Assignments & Tests" the combination of both under the GRADEBOOK pull-down menu.

The Pre and Post- test, and the set of activities all have a due date assigned.
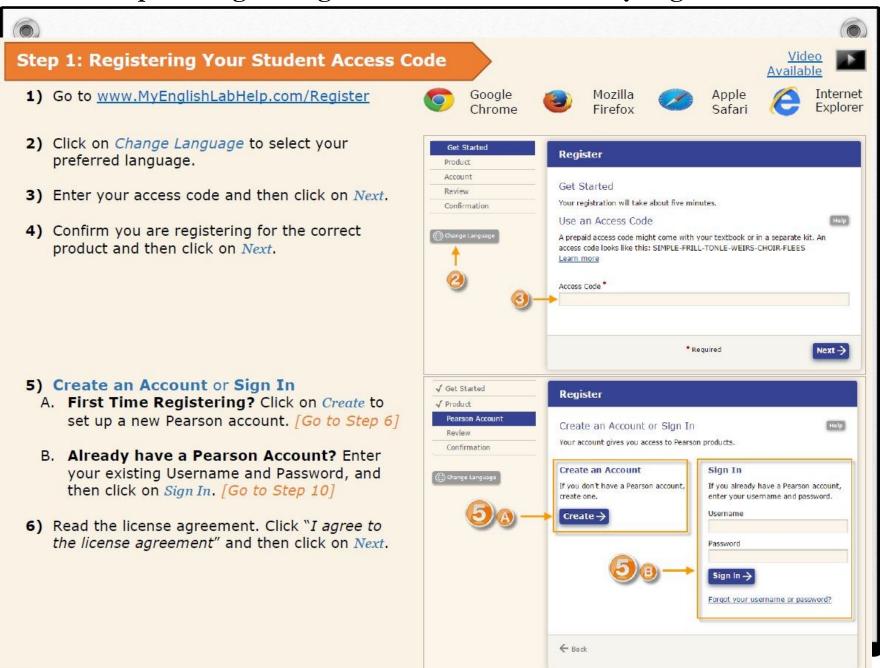
For TellMeMoreCampus

A student is trying to sign in using the wrong link: **www.tellmemorecampus.com**

Happens frequently because the computer still recognizes this link.

If a student is asking where to go after they take the test then they should go to "Language Learning" as there are Resources and other options that do not keep track of their activities in the system.

Step #1: Registering Your Access Code into MyEnglishLab

Step 1: Registering Your Student Access Code

1) Go to www.MyEnglishLabHelp.com/Register

- Google Chrome
- Mozilla Firefox
- Apple Safari
- Internet Explorer

2) Click on *Change Language* to select your preferred language.

3) Enter your access code and then click on *Next*.

4) Confirm you are registering for the correct product and then click on *Next*.

Register panel (Get Started):
- Get Started
- Product
- Account
- Review
- Confirmation

Change Language ②

Register

Get Started
Your registration will take about five minutes.

Use an Access Code   Help
A prepaid access code might come with your textbook or in a separate kit. An access code looks like this: SIMPLE-FRILL-TONLE-WEIRS-CHOIR-FLEES
Learn more

Access Code *
③

* Required   Next →

5) **Create an Account** or **Sign In**
   A. **First Time Registering?** Click on *Create* to set up a new Pearson account. *[Go to Step 6]*

   B. **Already have a Pearson Account?** Enter your existing Username and Password, and then click on *Sign In*. *[Go to Step 10]*

6) Read the license agreement. Click "*I agree to the license agreement*" and then click on *Next*.

Register panel (Pearson Account):
- ✓ Get Started
- ✓ Product
- Pearson Account
- Review
- Confirmation

Change Language

Register

Create an Account or Sign In   Help
Your account gives you access to Pearson products.

Create an Account
If you don't have a Pearson account, create one.
⑤Ⓐ → Create →

Sign In
If you already have a Pearson account, enter your username and password.
Username

Password

⑤Ⓑ → Sign In →

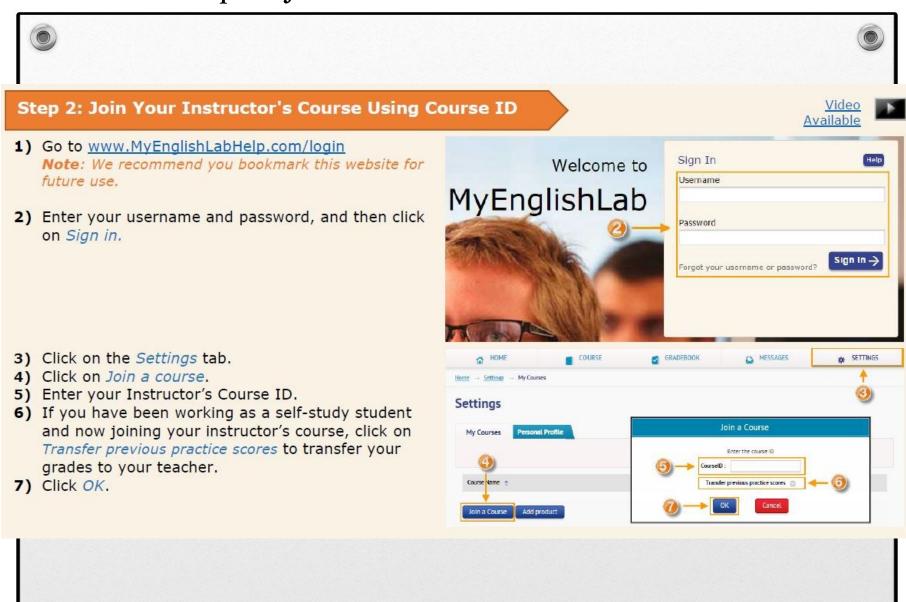Forgot your username or password?

← Back

7) Enter your **Personal Information** (*Email Address, Full Name, and Institution*).
   Note: *You can still proceed with the registration if your Institution is not listed.*

8) Enter your **Account Information**.
   • **Username** (at least *6 characters long with 1 letter*.)

   • **Password** (at least *8 characters long* with letters and at *least 1 number*.)
   DO NOT include blank spaces, your name, or your username in your password.

9) Click on *Next*.
10) Review your information and then click on *Finish*.
11) Click on *Go to your product*.
12) MyEnglishLab first-time users will have to complete their Personal Profile by selecting *Country, Time Zone, Native Language, etc*.
13) Click *Save* once done.

√ Get Started
√ Product
Pearson Account
Review
Confirmation

🌐 Change Language

Register

Create a Pearson Account
Your account will give you access to Pearson products.

Personal Information   Help
Email Address *
[   ]

⑦ → First or Given Name *   Middle Name   Last Name or Surname *
    [   ]   [   ]   [   ]
    Institution *
    [   ]

Account Information   Help
Username *
[   ]

⑧ → Password *
    [   ]
    Confirm Password *
    [   ]
    ☐ I want to receive special offers and product information from Pearson

← Back   * Required   Next →

Step #2: Join Your Instructors Course or Lab

Step 2: Join Your Instructor's Course Using Course ID

1) Go to www.MyEnglishLabHelp.com/login
   Note: *We recommend you bookmark this website for future use.*

2) Enter your username and password, and then click on *Sign in.*

Welcome to MyEnglishLab

Sign In

Help

Username

Password

Sign In →

Forgot your username or password?

3) Click on the *Settings* tab.
4) Click on *Join a course*.
5) Enter your Instructor's Course ID.
6) If you have been working as a self-study student and now joining your instructor's course, click on *Transfer previous practice scores* to transfer your grades to your teacher.
7) Click *OK*.

HOME   COURSE   GRADEBOOK   MESSAGES   SETTINGS

Home → Settings → My Courses

Settings

My Courses   Personal Profile

Course Name

Join a Course   Add product

Join a Course

Enter the course ID

CourseID :

Transfer previous practice scores

OK   Cancel

Step 3: Complete Assignments *(Instructor-led Users)*

1) To access activities from your instructor, click on the *Home* tab.
2) Click on the *To Do List* tab.
3) Click on the *Open* link next to the assignments.
4) Complete your assignment and click on Submit bottom to send your work to your teacher.
   Note: *To fully complete an activity, you must on the Submit button within the activity.*

   Note: *To access practise activities, click on the Course tab.*

Step #4: View Your Grades (not your final grade) keep up with activities completion 1 point for each activity

Step 4: View Your Grades

1) To view your grades, click on the *Gradebook* tab.
2) Select your course and navigate to activity
3) Grades will appear in the Data section.
   Note: *The default view of the gradebook is "Assignment and Tests". To view grades for practise activities, select options from "Change view".*

Q&A

If students join another product within MyEnglishLab like TOP NOTCH or NORTH STAR the students would have to go to the bookstore again and buy a new ACCESS CARD because most probably the ACCESS CARD was already used to access another product. We can always try, but if the message is THIS COURSE CODE DOES NOT EXIST or ACCESS CODE IS NOT VALID then the student MUST go to the Bookstore and buy a new ACCESS CARD and follow the instructions in their syllabus this time under your supervision. The following is a WARNING the student can see to prompt them to use the CODE or the Course ID provided that they are indeed in the right PLATFORM for the LAB.

Reminder Welcome to MyEnglishLab

Join a course using information supplied by my teacher.

I don't need a course, because I'm a self-study student - show me the table of contents.